

## **SOCIAL JUSTICE/CULTURAL DIVERSITY COMMITTEE OPERATING CODE**

### **I. Name**

The name of this structure shall be the Social Justice/Cultural Diversity Committee of the National Association for Kinesiology in Higher Education (Corporation).

### **II. Purposes**

The Social Justice/Cultural Diversity (SD&CD) Committee is a standing committee of the Corporation and is responsible for the following:

- A. To promote equitable opportunities for - and in collaboration with - diverse (could we say underrepresented or marginalized populations?) populations throughout the organization's operations, programs, and services-
- B. To promote diverse research agendas focusing on understanding and interrupting levers of oppression which includes centering perspectives and voices of marginalized and minoritized members.
- C. To identify and reduce vestiges of prejudice and discrimination that exist in research, programming, and presentations.
- D. To encourage social justice and integration in all the Corporation's structures and activities.
- E. To advise the Board of Directors on matters of equity, social justice, diversity, and integration related to policy statements, projects, and funding recommendations.
- F. To develop and recommend procedures for funding research studies on topics of equity, social justice, diversity, and integration with a critical lens towards the historically underrepresented perspectives and voices of marginalized and minoritized scholars to the Board of Directors.
- G. To increase the Corporation's international and global participation through membership, events, programs, and publications.
- H. ~~To review submissions and make a recommendation to the Awards Committee regarding the selection of the Praxis Lecture Award.~~ **To select the annual Praxis Lecture speaker**
- I. To diversify the membership of the Corporation and support the advancement of rank and leadership representation of underrepresented faculty across the country.

### **III. Plan of Organization**

- A. The SJ&CD Committee is an open and welcoming committee. Therefore, any member in good standing is invited to participate in the role of members at-large. For the purposes of stewarding the committee in setting the strategic direction and meeting annual goals, there shall be a SJ&CD Executive Leadership Subcommittee comprised of no more than seven members that are committed to equity diversity within the profession and the Corporation. The SJ&CD Executive Leadership Subcommittee will be led by the Chairperson who will represent the committee on the Board of Directors. Members of the SJ&CD Executive Leadership Subcommittee will be appointed by the President subject to approval by the Board of Directors.
- C. The Chairperson will serve a one-year term and shall be elected by the members of the SJ&CD Executive Leadership Subcommittee. In the event of a tie vote, the President will cast

the deciding vote. The vote for the Chairperson will take place ~~in a confidential session at the annual meeting~~ **at the post-conference board meeting.**

E. Resignations from the SJ&CD Executive Leadership Subcommittee shall be communicated to the Chairperson and to the President who shall appoint a successor to complete the unexpired term.

F. The Chairperson can be removed by majority vote by the SJ&CD Executive Leadership Subcommittee. In the event of a tie vote, the President will serve as the tie breaking vote.

G. Executive Leadership Subcommittee members shall be appointed for a term of three years. Members of the Executive Leadership Leadership Subcommittee may be re-appointed after serving a previous term.

H. At-large members serve one-year terms and are eligible for unlimited terms.

I. At-large members may be appointed to ad hoc committees at the direction of the Chair.

#### **IV. Conduct of Business**

A. The SJ&CD Executive Leadership Subcommittee is encouraged to meet face-to-face at the annual conference and at once every four months via a virtual platform at the direction of the Chairperson. The SJ&CD Committee at-large members will meet annually at the time of the annual conference, either virtually or face-to-face.

B. The agenda of the annual meeting will be distributed to all members in good standing at least one week prior to the annual meeting along with virtual access information, should members wish to participate who are unable to travel to the conference location

C. Agenda and minutes from all meetings of the SJ&CD Executive Leadership Subcommittee shall be retained and included in Board of Directors reports and updates as well as shared with at-large members, on request.

D. A meeting of SJ&CD Committee shall take place by holding a physical meeting, or business may be conducted by electronic means or mail vote. Any of these methods of meetings can take place upon a written request to the Chairperson or by a majority of the SJ&CD Executive Leadership Subcommittee.

E. A quorum shall consist of a majority of the SJ&CD Executive Leadership Subcommittee members including the Chairperson.

F. The Chairperson shall maintain a file of SJ&CD Committee correspondence and reports of deliberations and give this file to the in-coming Chairperson

G. The SJ&CD Committee shall recommend to the Board of Directors any action on position statements, resolutions, requests for endorsements, scholarship, and other equity-related projects.

H. This operating code may be amended by a majority vote of the SJ&CD Executive Leadership Subcommittee and the at-large members attending (in person or virtually) at the annual meeting subject to the approval of the Board of Directors.

I. Review and submit operating code changes to Bylaws Chairperson by June 1 each year. All additional operating code changes should be submitted by November 1 to update SJ&CD Committee operating codes for annual committee meetings at January association meeting. Bylaw changes must be submitted to Bylaws Committee by August 1 to be considered by Board of Directors and then prepared for consideration by association membership at annual meeting in January.

#### **V. Reports**



The Chairperson or designee shall prepare and submit an annual written report to the Vice President prior to the annual meeting. The Chairperson or designee shall present the report to the BOD and share it via email with at-large members.

#### **VI. Financial Support**

Expenses of the SJ&CD Committee shall be defrayed by the Corporation within the limitations of the established budget. Additional funds may be requested when necessary.

*All receipts for expenses must be submitted to the executive director no later than February 1st from the previous fiscal year which ends June 30th*

Revised: (Mauck, 2005; Mitchell, 2007; Block, 2008; Block 2009; Sampson Moore, 2012; Prewitt 2016; Delk 2021; Delk 2022)