

National Association for Kinesiology in Higher Education Leadership Institute Operations Code

1. Name

The name of the Institute will be the Leadership Institute (LI) of the National Association for Kinesiology in Higher Education.

2. Purposes

The Leadership Institute is organized to fulfill the NAKHE mission of faculty and leader development in kinesiology in higher education by coordinating interactions with emerging and senior leaders in conferences, workshops, and certification training; coordinating the Fellows Program to recognize excellence in leadership; and by promoting ethical leadership through the production of white papers and leadership scholarship.

3. Plan of Organization

- a. The LI will be a standing unit within NAKHE, reporting to the Board of Directors through a LI Coordinator.
- b. All members of the LI will be members of NAKHE.
- c. The LI Coordinator will be a NAKHE member who has chaired one of the areas within the LI, and will be appointed by the President.
- d. The LI will operate as a Committee, and will consist of the Chairs of the areas that report to the LI Coordinator.
- e. The Chairs of the areas in the LI will be nominated by the LI Coordinator, and will be approved by the Board of Directors in coordination with the President.
- f. The areas within the LI will consist of:
 - i. Leader Development Workshop Committee
 - ii. Department Head Certification Training Committee
 - iii. NAKHE Fellows Committee
 - iv. Leadership Mentor Committee
 - v. Engaged Scholar Committee
 - vi. Interdisciplinary Research Committee

4. Conduct of Business

- a. The LI will sponsor an annual summer workshop titled the Leader Development Workshop (LDW).
 - i. The LDW will be conducted during the summer (generally opposite the annual conference in January).
 - ii. The intent of the LDW is to offer an inexpensive, convenient workshop that brings emerging and senior leaders together to network and discuss leadership in kinesiology.
- b. The LI will sponsor a Department Head Certification Training (DHCT) in conjunction with the LDW.
 - i. The DHCT will operate as a highly organized certification training for

emerging leaders in kinesiology who aspire to be department chairs or administrators of physical activity programs at their college or university.

- ii. The intent is to brand emerging leaders and administrators with the NAKHE imprimatur in leadership.

5. REPORTS

An annual written report of this committee's activities shall be submitted by the Director of Leadership Institute to the President of the corporation and the Board of Directors at a specified date. It shall include annual reports of each component's work.

6. FINANCIAL SUPPORT

Expenses of the committee shall be defrayed by the corporation within the limitations of the established budget. Additional funds may be requested when necessary. All receipts for expenses must be submitted to the executive director no later than February 1st from the previous fiscal year, which ends June 30th.

(Prewitt, 2017)