

## FUTURE DIRECTIONS COMMITTEE OPERATING CODE

- I. Name  
The name of the committee shall be the Future Directions Committee of the National Association for Kinesiology in Higher Education (NAKHE).
- II. Purposes
  - a. To review current and future issues in the profession.
  - b. To recommend projects and conference themes.
  - c. To assist in conference planning.
- III. Plan of Organization
  - a. The committee shall be a standing committee of the corporation.
  - b. The committee shall consist of three members appointed by the president for a three-year term, plus the president-elect and the vice president-elect.
  - c. The president will appoint one new member to the committee each year.
  - d. Members on the committee can be reappointed after serving a previous term.
  - e. The chair of the committee shall be appointed by the president and shall be a member of the Board of Directors.
- IV. Conduct of Business
  - a. The committee is expected to meet at the annual conference, and in the spring at the NAKHE site two years hence.
  - b. The chair of the committee, shall convene the committee at the site of the NAKHE conference, two years hence.
  - c. Committee minutes are prepared within two weeks following each committee meeting and distributed to the president and the vice president. If specific recommendations are made for any NAKHE standing committees, then minutes are also distributed to those committee chairs.
  - d. A summary of committee minutes from the spring meeting are prepared and included in the newsletter within the same year.
  - e. At the yearly on-site meeting of the committee, the vice president and executive director meet with the committee to listen to and support ideas generated by the committee as well as address conference planning as needed.
  - f. Review and submit committee operating code and changes to the bylaws committee chair by June 1 each year. All additional operating code changes should be submitted by November 1 to update committee operating codes for annual committee meetings at January association meeting. Bylaw changes must be submitted to the bylaws committee by August 1 to be considered by board of directors and then prepared for consideration by association membership at annual meeting in January.
  - g. Operating codes for this committee may be amended by a majority vote of the committee subject to the approval of the board of directors.

V. Reports

- a. An annual written report of this committee shall be submitted by the chair to the president of the corporation at a specified date.

VI. Financial Support

- a. Expenses of the committee shall be defrayed by the corporation within the limitations of the established budget. Additional funds may be requested when necessary. All receipts for expenses must be submitted to the executive director no later than July 1st from the previous fiscal year which ends June 30th.

Revised: (Oates, 2005; Mitchell, 2007; Claxton, 2008; Block, 2009; Sampson Moore 2012; Oates, 2014; Langdon, 2019)