

**National Association for Kinesiology in Higher Education**  
**Fellows Operations Code and Selection Process**  
**Nomination for NAKHE Fellow**

Nominations for NAKHE Fellow are welcomed each year. All NAKHE members are eligible to nominate their NAKHE colleagues for this prestigious designation.

A NAKHE Fellow is one of the acknowledged leaders in the field of kinesiology. Each year Fellows are selected using the criteria presented. Selections for new Fellows are made by a committee composed of current NAKHE Fellows. All nominations recommended by the NAKHE Fellows Committee are approved by the NAKHE Board of Directors.

*Criteria:*

1. Completed submission of all required material for committee review (NAKHE Fellow application, current CV);
2. Rank of Associate or Full Professor;
3. Significant contributions to the field, including but not limited to scholarly productivity, leadership in the field of kinesiology or one's home institution, or other contributions listed in the nomination and award process;
4. Significant contributions to NAKHE, including but not limited to sustained membership 10 years or more, leadership on NAKHE committees, editing NAKHE publications, holding senior NAKHE leadership positions (secretary, vice president, president, or other leadership roles), or other significant contributions.

*Selection Process*

1. All fellows and NAKHE members may nominate a NAKHE member for Fellow status. When nominated the nominator must support the nomination by referring to the previously described criteria.
2. A CV must be attached to the nomination form.
3. A three member Fellows Committee (see below) is to check if the nominated NAKHE member meets the previously described criteria.
4. All nominees that meet the previously described criteria are sent to all former fellows for evaluation.
5. The top nominees are listed as the Fellow finalists.
6. "Old-time" former members who were leaders in NCPEAM and/or NAPECW may be eligible for Fellow status.
7. Once the Fellow nominees are selected, the selection committee is to inform the President, the Board and the Fellow members. This list of Fellows nominees will be confirmed by a vote of the NAKHE Board of Directors no later than 1 November.
8. Applications for Fellow status last for a three year term, and during that period the application may be updated. After three years, if not selected, the application will be terminated.

*The Fellows Committee (3 NAKHE members consisting of Fellows) is selected by the NAKHE President in consultation with the Fellows Committee.*

1. The Fellows Committee will consist of at least three Fellows.
2. The charter Fellows Committee consists of original members of the first class of Fellows.

3. Membership of the Fellows Committee will be on a three-year rotating system and will include member(s) of the first class until the members of the first class have rotated off the Fellows Committee.
4. The Fellows committee will prepare a one-page summary of accomplishments to be placed in the ceremonial program book.
5. The Fellows Committee is responsible for engraving the medals and printing the certificates for each Fellow nominee, and will inform the new Fellows no later than 5 November.

### *Ceremony*

1. All nominees for fellow status are invited to attend the opening ceremony and reception.
2. The new Fellows are to have a one-page summary of their accomplishments prepared in a book form to be given out at the opening ceremony.
3. The Fellows Committee is responsible for printing certificates, and providing engraved medals for the new Fellows.
4. All new Fellows will be granted one year complementary membership to the organization immediately following recognition.
5. New Fellows are to be listed on the NAKHE web site with all current Fellows.
6. All current Fellows are invited to attend the opening ceremony and reception.
7. President and chair of the Fellows Committee are to host the Fellows Induction Ceremony.

(Prewitt, 2017)