

**National Association for Kinesiology in Higher Education**  
**ENGAGED SCHOLAR PROGRAM SUBCOMMITTEE**  
**Operations Code**

**1. Name**

The name of the Subcommittee will be the Engaged Scholar Program (ESP) Subcommittee under the Leadership Institute (LI) of the National Association for Kinesiology in Higher Education (Corporation).

**2. Purposes**

The purpose of the Engaged Scholar Project Subcommittee will be to provide mentoring and networking opportunities for a junior scholar (Assistant/Associate Professor) through working with a senior scholar (Associate/Full Professor) and support professional growth in the tenure and/or promotion process, increase scholarly productivity in the field and become a productive member of the association.

**3. Organization**

- a. The ESC Subcommittee will be under the supervision of the LI
- b. The project will be implemented by a subcommittee headed by a Program Coordinator.
- c. The Subcommittee shall consist of three voting members nominated by the LI Chair and approved by the President. The LI Chairperson shall serve as an ex officio member.
- d. The selection of ESP Subcommittee members will be based on a record of applied scholarship who have shown themselves to support the Boyer model of scholarship.
- e. ESP Subcommittee members are ineligible for Engaged Scholar awards during their tenure on the ESP Subcommittee.
- f. Subcommittee members shall be appointed for a term of three years, with one person rotating off the Subcommittee every year.
- g. Subcommittee members may be re-appointed after serving a previous term.
- h. The Program Coordinator of the Subcommittee shall be a member of the LI Leadership Team.

**4. Conduct of Business**

- a. The duties of the Subcommittee shall include the following but not limited to:

- i. Solicitation of nominees through association publications and by other appropriate means.
  - ii. Evaluation of nominees and selection of award winners.
  - iii. Obtaining recommendation of the LI Chairperson for award winners.
  - iv. Performance of other tasks appropriate to the purview of the Subcommittee and the mission of the corporation as assigned by the Board.
- b. The Subcommittee shall meet at least once annually for the discussion and conduct of business. Subcommittee business may be conducted by telephone, electronically, and/or through the mail as necessary.
  - c. Nomination forms shall be included on all Corporation media and may also be distributed electronically, or by other means.

**5. Engaged Scholar Award**

- a. The Corporation offers up to three \$2000 Engaged Scholar awards each year.
- b. The award recipients shall meet the criteria for the award as set forth in Engaged Scholar Application.
- c. Upon recommendation by the LI Chairperson, the selections of the Engaged Scholar Award shall be considered and approved by the Board of Directors.
- d. Eligibility:
  - i. Engaged Scholar Status
    - 1. Must be a current NAKHE member
    - 2. Must hold the rank of assistant/associate professor
    - 3. Must be an active scholar with a demonstrated area of scholarship:
      - a. Provide a current curriculum vita including information regarding current academic rank status.
      - b. Provide most recent scholarly endeavors (publications and presentations within the past 5 years)
      - c. Provide a statement of a research interest area (1 paragraph)
      - d. Nominate a NAKHE senior mentor (rank of professor) OR request a mentor from the ESP Subcommittee; and
      - e. Provide a possible research project (1 paragraph)
    - 4. Must be available to collaborate with a senior scholar over a 12-month period on a joint research project
    - 5. Assume responsibility to produce tangible scholarly work (presentations and publications)
    - 6. Must meet all required deadlines
  - ii. Senior Scholar Status

1. Must be a current NAKHE member
  2. Must be an established scholar in a subdiscipline of kinesiology
  3. Must be an Associate/Full Professor
  4. Must be available to collaborate with the selected Engaged Scholar on a specified research project with the intent of establishing a joint research project over a 12-month period
  5. Provide a current curriculum vita
- e. Engaged Scholar Program Expectations
- i. ESP Dyads (junior and senior scholar) begin collaborations in June of the year immediately after notification of the award.
  - ii. The ESP dyads will present update sessions in January of the next year (7 months after award date).
  - iii. Final project presentations will be scheduled for the annual conference 18 months after award date

**6. Amendments to the Operations Code**

- a. The operations code for the ESP Subcommittee may be amended by a majority vote of the LI Committee subject to the approval of the Board of Directors.
- b. Changes to the Operations Code may be submitted to the Bylaws Chairperson by June 1<sup>st</sup> of each year. All additional operations code changes should be submitted by November 1<sup>st</sup> in preparation for the January NAKHE Board meeting.

**7. Timeline**

Date	Activity
March 15th	ESP Announcement live in the NAKHE website
April 15th	All Applications DUE DATE
April 25th	Membership Check
April 30th	Send Letter/Contract to Committee Members
May 1 <sup>st</sup> -5 <sup>th</sup>	Committee Meeting
May 1 <sup>st</sup> -5 <sup>th</sup>	Send Applications for Review
May 15 <sup>th</sup>	Complete Review of Applications
May 20 <sup>th</sup>	Scoring and Identifying Awards
June 1 <sup>st</sup>	Notification of Award

June 30th	Release of Funding
July thereafter	Research work
January TBD (7 months after – year 2)	Presentation of Project update to the NAKHE conference
January TBD (16-18 months after – year 3)	Presentation of Final Project to the NAKHE conference

(Zarco, 2022)